



Cleaning Activities

Daily Activities	COMPLETED	OBSERVATIONS
SWEEP THE ENTRANCE TO TOWER B		
SWEEP LOBBY AREA		
CLEAN BATHROOM (REFILL PAPER, SOAP, WASH)		
SWEEP THE SMALL POOL AREA		
SWEEP THE LARGE POOL AREA		
SWEEP STEPS AND DINING RAMP		
SWEEP HOUSE RAMP AND ENTRANCE STAIRS		
SWEEP CONDOMINIUM ENTRANCE AND PARKING		
SWEEP TOWER ENTRANCE AND STAIRS		
SWEEP STAIRS AND HALLWAYS OF TOWER B		



Cleaning Activities

Weekly activities	Days	OBSERVATIONS
CLEANING OF THE RAMP AND PLANTER AT THE CONDOMINIUM ENTRANCE	3	MONDAY WEDNESDAY AND FRIDAY
DINING ROOM CLEANING	1	TUESDAY



Cleaning Activities

Biweekly activities	COMPLETED	OBSERVATIONS
LONG CHAIRS CLEANING		



Cleaning Activities

Monthly activities	COMPLETED	OBSERVATIONS
WASHING SOLAR PANELS		
GENERAL CLEANING OF THE TOWER A (WASHING THE STAIRS)		
GENERAL CLEANING OF TOWER B (WASHING THE STAIRS)		



Extra Cleaning Activities

Tarea Mensuales	TIME	OBSERVATIONS
PAINTING WALLS OR COMMON AREAS		EVERY TIME REQUIRED